



IRB SYNERGY

CIP® CERTIFICATION/RECERTIFICATION REVIEW

4-7 August 2008 | San Antonio TX

IRB Synergy supports Certified IRB Professionals and those eager to become certified by providing high quality, comprehensive courses presented by leaders in the field. Review courses cover all the required areas of study as recommended by the Council for the Certification of IRB Professionals (CCIP) (requirements are set forth in the CIP® Handbook which may be downloaded from the PRIM&R website at <http://www.primr.org>). Courses are currently offered just prior to each upcoming testing period offered by CCIP (Courses are in no way affiliated with the testing organization).

IRB Synergy is a company dedicated to improving the intelligence of research regulatory software and providing top quality continuing education for research professionals. The Education Division provides CIP® Certification/Recertification courses as high quality education/continuing education for IRB Professionals.

The courses are appropriate for those requiring a prep course before taking the certification exam for the first time, those recertifying, and and those seeking continuing education. The courses also allow us to simultaneously get the word out, about our software division, to the research community. IRB Synergy is a division of Research Wranglers, Ltd., a Texas Limited Liability Partnership.

What is the difference between other conferences and our CIP® Review Course?

You will not find a conference that will prepare you for the CIP® exam as well as our CIP® Review Course. Our focus is on covering all the topics necessary for you to feel prepared. Our course design is weighted to cover the most important topics more comprehensively.

*Attached you will find the course schedule and a registration form which can be faxed to (888)492-1834 or you can go to www.irbsynergy.com to register online.

*These courses have been developed by IRB Synergy and reviewed and approved by a panel of experts (PhD, CIP®), but have not been endorsed or approved by PRIM&R, CCIP or PTCNY.

Course Objectives

At completion of the course, participants will have an understanding of:

- Foundations and Concepts of IRB Practice
- Organizational and Personnel Knowledge
- IRB Functions and Operations
- Records and Reports

Target Audience

This course is ideal for the people who possess varying degrees of knowledge about human subjects' protection in research; such as:

- IRB Members
- IRB Staff
- Research Coordinators
- Principal Investigators

Dates, Times & Location

August 4-7, 2008
8:00am – 5:00pm daily
Holiday Inn Riverwalk
San Antonio, Texas

Irvin Moss

Event Planner

IRB Synergy

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www.irbsynergy.com



Certification / Recertification Review Course for IRB Professionals

Course Schedule

Monday, August 4, 2008	Tuesday, August 5, 2008	Wednesday, August 6, 2008	Thursday, August 7, 2008
<ul style="list-style-type: none"> • Historical Background • Research Design Issues • Regulatory Application (overview) • Definitions • IRB Office Organization • Educational Program Design/ Implementation 	<ul style="list-style-type: none"> • Research Ethics • Regulatory Application (detail) • IRB Committee Organization • Institutional Considerations • Emergency Uses • Treatment Uses • Emergency-setting Research 	<ul style="list-style-type: none"> • Levels/Types of IRB Review • Criteria for Approval of Research <ul style="list-style-type: none"> • Risk determination • Risk-Benefit analysis • Equitable subject selection • Informed Consent • Monitoring Plans • Vulnerable Subjects • Special Regulatory Requirements 	<ul style="list-style-type: none"> • IRB Review • IRB Staff Review • Policies, Procedures and Membership • Assurances and Registration • Regulatory Reports • Audit Reports, Monitoring and other Communications • Meeting Minutes • Document and File Maintenance • Archiving Requirements • Information Management • Training Documentation

Accommodations

A block of rooms has been reserved at a special conference rate (Single \$139 and Double \$139) during regular registration at:

Holiday Inn Riverwalk
217 N. St. Marys, San Antonio,
Texas 78205
Telephone (210) 224-2500
www.holiday-inn.com/sat-riverwalk

When you make reservations, be sure to mention IRB Synergy to receive the conference rate.

Cancellation Policy

No telephone registrations, changes or cancellations will be accepted. All registration changes and cancellations must be received by e-mail to: registrationchanges@irbsynergy.com by July 29, 2008 to be eligible for a refund. There is a \$25 processing fee for cancellations. **NO CASH REFUNDS ON SITE.**

Registration Information

Early registration is open from August 1, 2007 – March 30, 2008. The cost of attendance for those registering early is \$1,750.

Regular Registration is open from April 1, 2008 – May 31, 2008. The cost of attendance for those registering during regular registration is \$1,850.

SAVE over \$600 for a limited time only by using the following code when registering: 35656

There are three ways to register:

- Mail to IRB Synergy, 12011 Vintage Point San Antonio, TX 78253
- Fax to 888-492-1834
- On-line at www.irbsynergy.com

We accept the following forms of payment:

- Check
- Money Order
- Credit Cards (VISA and MasterCard)

*Registration closes 1 June 2008